



COPA Newsletter

CopaAirlines 
A STAR ALLIANCE MEMBER 

COM-22-029

Thursday, March 10th, 2022

Administrative fee charge for handling tickets issued by travel agencies

Dear Travel Agencies,

Copa Airlines reminds you the administrative fee for handling tickets issued by travel agencies with an issue date on or after **August 1, 2021**, to passengers or agencies who make voluntary change requests through our direct channels such as sales offices or call centers.

This fee is only waived for tickets that have been **reissued by Copa Airlines** and for passengers who used the **Cancel & Open option**, and whose reservation are properly documented, as these cases are only handled through direct channels (sales offices and call center).

Learn more about policies and procedures, news, product highlights, and service requests in our Agency Portal.

Agency Portal

Here you can find the
Travel
requirements 

